

Agenda for a meeting of the Executive to be held on Tuesday, 6 December 2016 at 10.30 am in Committee Room 1 - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
V Slater
I Khan
Ross-Shaw
Ferriby
Jabar

Notes:

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- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar

City Solicitor

Agenda Contact: Jill Bell / Yusuf Patel

Phone: 01274 434580/4579

E-Mail: jill.bell@bradford.gov.uk / yusuf.patel@bradford.gov.uk**To:**

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meetings held on 20 September, 11 October and 8 November 2016 be signed as a correct record (previously circulated).

(Jill Bell / Yusuf Patel - 01274 434580 434579)



3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

4. RECOMMENDATIONS TO THE EXECUTIVE

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. PROPOSED FINANCIAL PLAN 2017/18-2020/21

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The report of the Director of Finance (**Document “AJ”**) sets out

- initial draft budget and Council Tax proposals for consultation with the public, interested parties, staff and Trade Unions for 2017/18 and 2018/19
- indicative budget plans to 2020/21, to allow the further development of spending proposals to keep the Council effective and financially sustainable.



Recommended -

- (1) That Executive, having considered the Council's public sector equality duty as set out in Document "AJ":**
- **Approve for consultation as required with the public, interested parties, staff and trade unions the proposed detailed budget changes for 2017/18 and 2018/19 set out at Appendix C to Document AJ, and any revisions to previous decisions set out in Appendix E and Appendix F to Document AJ**
 - **Approve the proposed non-recurrent spending included in the financial estimates**
 - **Approve for consultation the proposed spending totals for each outcome for 2017/18 and 2018/19, as the basis for a balanced budget**
 - **Approve the proposed use of reserves**
 - **Approve the consultation mechanisms and processes set out in Appendix G to Document "AJ"**
 - **Approve the proposed indicative spending totals for each outcome for 2019/20 and 2020/21 to inform future planning and engagement with stakeholders, the budgets for 2019/20 and 2020/21 to be subject to detailed formal consultation, however, in future budget rounds**
 - **Authorise Strategic Directors to engage with stakeholders to develop draft plans and options for the reforms and changes required to deliver a balanced budget in 2019/20 and 2020/21 as set out in Section 12.**

(Corporate Overview & Scrutiny Committee)

(Stuart McKinnon-Evans - 01274
432800)



C. PORTFOLIO ITEMS

HEALTH & WELLBEING PORTFOLIO & DEPUTY LEADER

(Councillor Val Slater)

6. WEST YORKSHIRE LOW EMISSIONS STRATEGY

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The report of the Strategic Director of Health and Wellbeing (**Document “AK”**) is to seek adoption of the West Yorkshire Low Emissions Strategy which has been developed by the five West Yorkshire Authorities in conjunction with the West Yorkshire Combined Authority and Public Health England to tackle poor air quality across the region.

Recommended -

That the West Yorkshire Low Emissions Strategy is adopted by the Council.

(Environment & Waste Management Overview & Scrutiny Committee)

(Ruth Lees – 01274 431349)

7. COMPREHENSIVE HOUSING RENEWAL POLICY

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222

The report of the Director of Regeneration (**Document “AL”**) presents a progress report on the implementation of the Council’s Comprehensive Housing Renewal Policy and proposals to extend the scope of the Policy to provide an additional form of assistance for residents in order to improve housing conditions within the district.

Recommended -

- (1) That the Executive approve Option 1 as set out in Document “AL” for implementation and the appropriate Strategic Directors be authorised to conclude appropriate contractual arrangements for this purpose.**
- (2) That the Comprehensive Housing Renewal Policy set out in Appendix 1 of Document “AL” be approved.**



- (3) **That the appropriate Strategic Director continue to make changes to the Comprehensive Housing Renewal Policy under delegated authority in consultation with the Portfolio Holder with responsibility for Housing.**

(Regeneration & Economy/Health & social Care Overview & Scrutiny Committee)

(Julie Rhodes - 01274 431163)

8. REGIONALISATION OF ADOPTION SERVICES

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The proposals around the Regionalisation of Adoption were previously presented to the Executive on 19th July 2016. The Executive endorsed the proposal that work should begin to develop the establishment of a Regional Adoption Agency and that fuller information regarding this should be presented to the executive in December 2016

The purpose of the report of the Strategic Director of Children's Services (**Document "AM"**) is to inform the Executive on the progress regarding the regionalisation of adoption services and to seek a formal decision regarding the arrangements for the delegation of the adoption service to a Regional Adoption Agency (RAA). The government's adoption reform proposals contained within the Education and Adoption Act 2016 are clear that all local authorities will be part of a RAA or will have delegated their adoption functions to a RAA by 2020.

Bradford has been working in collaboration with other Local Authorities and the Voluntary Adoption Alliance (VAA) throughout the Yorkshire and Humber region to create a new model of service delivery for adoption services in line with the government's agenda. This report provides the up to date position on the plans for Bradford's Adoption Service to transition to the new arrangements and to seek a decision to delegate the adoption service function to a shared service between the 5 West Yorkshire authorities with the appointment of a Joint Committee to oversee the arrangements

Recommended -

- (1) **That the Executive to endorse the arrangements for the new Regional Adoption Agency and make the following decisions;**
- (2) **That the Executive formally appoint the Joint Committee with effect from the 10th January 2017 and contingent upon all other authorities also agreeing to appoint to the Joint Committee.**



- (3) That the Executive approve the Constitution, Terms of Reference and Procedure Rules of the Joint Committee (Appendix 1a, b and c).**
- (4) That the Executive note that the Leader will appoint a Principal and two Elected Members to the Joint Committee as substitutes.**
- (5) That the Executive note the principles of the partnership agreement as set out in Section {7} and the process for setting the budget as set out in section [3.20] of this report and authorise the Director of Children's Services to approve the Regional Adoption Agency funding formula and terms and signature of the partnership agreement through their existing delegated powers.**
- (6) That the Executive note that the Joint Committee will delegate responsibility to the Director of Children's Services of the Lead Agency for the recruitment and assessment of adopters, adoption panels, family finding and adoption support.**
- (7) That the Executive note the transfer of staff via TUPE from Bradford into the employment of Leeds City Council to work within the RAA.**
- (8) That the Executive formally agree that Leeds City Council hosts the West Yorkshire Adoption Agency that is a shared service and that the name of the Agency is One Adoption West Yorkshire.**
- (9) That the Executive note the creation of an organisational unit within Leeds City Council for the West Yorkshire Adoption Agency. The lead officer for this will be the Director of Children's Services for Leeds and the unit will sit within Children's Services.**
- (10) That the Executive note that this report discusses further work required regarding non agency adoption and support for special guardians and therefore seeks agreement from the Executive that the Director of Children's Services can make further arrangements for extending the breadth of the**



delegation to this aspect of the function following agreement by the management board and Joint Committee as the project develops and

- (11) That the Executive authorises the Director of Children's Services to progress with the other local authorities in order to implement the Regional Adoption Agency.

(Children's Services Overview & Scrutiny)

(Jim Hopkinson - 01274
432904)

**EDUCATION, EMPLOYMENT & SKILLS
PORTFOLIO**

(Councillor I Khan)

9. **UPDATE ON PUPIL PLACE PLANNING ACROSS THE DISTRICT AND REQUEST TO ALLOCATE BASIC NEED FUNDING TO SEVERAL SCHOOL EXPANSION SCHEMES** 249 -
260

The report of the Strategic Director of Children's Services (**Document "AN"**) asks the Executive to:

- Note the need for additional school places across the District.
- Support the expansion of Immanuel College's and Ilkley Grammar Schools by the allocation of Basic Need funding to allow the Council expand the schools.

Recommended -

To approve the allocation of Basic Need and S106 Funding to the expansion of Immanuel College and Ilkley Grammar School.

(Children's Services Overview & Scrutiny Committee)

(Judith Kirk - 01274 431078)



REGENERATION, PLANNING & TRANSPORT PORTFOLIO

(Councillor Ross-Shaw)

10. KEIGHLEY TOWN CENTRE TRAFFIC MANAGEMENT MEASURES

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At its meeting on 8 March 2016 the Executive approved a strategy for short, medium and long term improvements to assist traffic flow around Keighley Town Centre and complement regeneration opportunities of key development sites.

The report of the Strategic Director of Regeneration (**Document "AO"**) updates Executive on progress and the current position of the project and seeks the delegation of decisions needed to progress and implement the works to the strategic director of regeneration.

Recommended –

- (1) That the Strategic Director of Regeneration, in consultation with the Portfolio Holder (Regeneration, Planning and Transport), be given delegated authority pursuant to Article 14.20 of the Constitution to:**
 - (a) progress and approve the detailed design of the short, medium and long term schemes and undertake appropriate consultation including with the relevant Area Committees;**
 - (b) undertake negotiations with landowners to secure by private treaty the timely acquisition and internal appropriation of land required for the implementation of the scheme;**
 - (c) undertake negotiations with leaseholders of Council owned land affected by the scheme with a view to securing surrender of any extant leases;**
 - (d) as may be required, secure the procurement of specialist external services having regard to the Council's Contract Standing Orders and EU procurement legislation in order to advise the Council on matters relating to the delivery of the proposals;**
 - (e) advertise any necessary legal orders required to facilitate the delivery of the strategy and to make any necessary applications to seek planning permission. Any objections to be referred to the Keighley Area Committee;**



(f) **approve the implementation of the works.**

(Environment & Waste Management Overview & Scrutiny Committee)

(Richard Gelder - 01274 437603)

11. **BRADFORD DISTRICT LOCAL FLOOD RISK MANAGEMENT STRATEGY**

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The report of the Strategic Director of Regeneration (**Document “AP”**) seeks Members to adopt the Local Flood Risk Management Strategy (LFRMS). As Lead Local Flood Authority (LLFA), the City of Bradford Metropolitan District Council is required under Section 9 of the Flood and Water Management Act (FWMA) 2010, to develop, maintain, apply and monitor a strategy for local flood risk management – a “Local Flood Risk Management Strategy” (LFRMS). The strategy must detail the risk management authorities and the functions that they can exercise within the Bradford Lead Local Flood Authority area, assess local flood risk, the objectives for managing that risk and measures proposed to implement those objectives.

The FWMA requires the LFRMS to demonstrate how it contributes to the achievement of wider environmental objectives. To fulfil our legislative requirements a Strategic Environmental Assessment (SEA) of the LFRMS was commissioned. The Draft SEA states that there are no negative environmental effects identified from the LFRMS objectives and that many of the proposed LFRMS objectives have the potential for both direct and indirect environmental benefits.

The LFRMS (attached as Appendix 1) is an all-encompassing or umbrella document for the implementation of the FWMA, which sets out how the LLFA intend to fulfil the requirements of the FWMA and who (within the council) will be responsible for the different areas. It will therefore act as a tool to deliver the benefits of well managed and hence reduced flood risk to people, properties and the wider environment of Bradford District.

Recommended –

Executive is recommended that the Local Flood Risk Management Strategy (LFRMS) be adopted, and that delegated authority is given to the Strategic Director for Regeneration to amend the LFRMS as a result of the consultation on the Strategic Environmental Assessment (SEA), and following consultation with the Portfolio Holder for Regeneration, Planning and Transport.

(Environment & Waste Management Overview & Scrutiny Committee)

(Chris Eaton - 01274 432483)

